

**THE CURRENT COUNCIL PACKET MAY BE VIEWED BY GOING TO THE TOWN OF FRISCO WEBSITE AT
[HTTP://WWW.FRISCOGOV.COM/GOVERNMENT/TOWN-COUNCIL](http://www.friscogov.com/government/town-council)**

**RECORD OF PROCEEDINGS
WORK SESSION MEETING AGENDA OF THE
TOWN COUNCIL OF THE TOWN OF FRISCO
MAY 10, 2016
3:00PM**

Agenda Item #1: New Council Orientation 3pm

Agenda Item #2: Planning Commission Interviews 4pm

**RECORD OF PROCEEDINGS
REGULAR MEETING AGENDA OF THE
TOWN COUNCIL OF THE TOWN OF FRISCO
MAY 10, 2016
7:00PM**

**STARTING TIMES INDICATED FOR AGENDA ITEMS ARE ESTIMATES ONLY AND MAY
CHANGE**

Call to Order: Gary Wilkinson, Mayor

Roll Call: Gary Wilkinson, Jessica Burley, Kim Cancelosi, Dan Kibbie, Hunter Mortensen, and Deborah Shaner

Public Comments: Citizens making comments during Public Comments or Public Hearings should state their names and addresses for the record, be topic-specific, and limit comments to no longer than three minutes.

NO COUNCIL ACTION IS TAKEN ON PUBLIC COMMENTS. COUNCIL WILL TAKE ALL COMMENTS UNDER ADVISEMENT AND IF A COUNCIL RESPONSE IS APPROPRIATE THE INDIVIDUAL MAKING THE COMMENT WILL RECEIVE A FORMAL RESPONSE FROM THE TOWN AT A LATER DATE.

Mayor and Council Comments:

Staff and Council Updates:

Appointment:

Appointment and Swearing in of Council Member, Rick Ihnken
Appoint Mayor Pro-Tem
Appoint Four Planning Commissioners

Consent Agenda:

Minutes April 26, 2016 Meeting

Adjourn:



TO: MAYOR AND TOWN COUNCIL
FROM: JOYCE ALLGAIER, COMMUNITY DEVELOPMENT DIRECTOR
RE: INTERVIEW & APPOINTMENT OF TOWN OF FRISCO PLANNING COMMISSION CANDIDATES
DATE: MAY 10, 2016

Summary & Background: The Town of Frisco Municipal Code, Chapter 41, Planning Commission, states that, "The Planning Commission shall consist of seven (7) members appointed by the Town Council. The term of each appointed member shall coincide with the terms of office of the Town Council of the Town of Frisco...All members of the Planning Commission shall be bona fide residents in the Town of Frisco." Planning Commissioners serve 4-year terms.

At this time, four (4) seats are available for appointment to the Frisco Planning Commission. Three of the terms (those of Vice Chairperson, Melissa Sherburne, Larrie Mackie, and Craig Peterson) have expired and the fourth is that of Deborah Shaner, who resigned her commission



Want to help shape the future of Frisco?
Want to be involved in the community?

FOUR (4) PLANNING COMMISSION VACANCIES
(3 -four year terms and 1 -two year term)

We are seeking community-minded citizens for long-range planning, land use-related recommendations to the town council, and to decide certain development applications. Commissioners must reside in the town. Meetings are on the 1st and 3rd Thursday of each month.

Please submit a letter of interest by 5:00 p.m., Friday, April 29th to:
Town of Frisco
Community Development Department P.O.
Box 4100, Frisco, CO 80443
or to joycea@townoffrisco.com.
Call 970.668.9130 for more information.

position to take her council seat. This creates the opportunity for four appointments in total; three 4-year terms, and one 2-year term to finish out the remainder of Council member Shaner's term. Melissa Sherburne and Craig Peterson are seeking reappointment. Larrie Mackie is not seeking reappointment after over 13 years on the commission! As noted by both commissioners and staff, Larrie has been a model commissioner and mentor to others during his tenure.

Staff advertised the commission vacancies for 3 weeks in the Summit Daily and on the town's website. Eleven (11) residents have submitted letters of interest for the current vacancies. The correspondence from each is attached to this memo in the order in which they will be interviewed. Based upon the candidates' submittal or discussions with candidates, all of the applicants have indicated they reside within the Town of Frisco. Below is a list of candidates, their physical address, and time of residency in Frisco.

The Mayor and Town Council will conduct in-person interviews of the candidates at their work session, with the exception of one candidate who is not available. Jason Lederer will not be present due to previous plans to be out of the country but has responded to the interview questions in writing. His responses will be provided to the council prior to the work session. (You will recall Jason introduced himself to the council at your meeting of April 26th.)

Interviews: Interviews have been scheduled in 10 minute blocks; starting at 4 p.m. Candidates are scheduled in alphabetical order.

	Time	Name	Physical Address	Resident of Frisco
1.	4:00 - 4:10	Steven Albercio	112 Alpine Drive	3 years
2.	4:10 - 4:20	Ann Buckell	75 Galena St. #302A	6 months
3.	4:20 - 4:30	Barbara Coffey	315 2nd Ave. #205	11 years
4.	4:30 - 4:40	Nancy Partyka	90 Hawn Ave.	23 years
5.	4:40 - 4:50	Craig Petersen	212 Galena Street	4 years
6.	4:50 - 5:00	Mark Sabatini	312 D Creekside Drive	35 years
7.	5:00 - 5:10	Melissa Sherburne	262 Belford Street	5 years
8.	5:10 - 5:20	Raymond Smith	215 South 5 th Ave.	4 years
9.	5:20 - 5:30	Steve Wahl	620 South 7 th Ave.	1 year
10.	5:30 - 5:40	Kelsey Withrow	212 South 6 th Ave	31 years
11.	n/a	Jason Lederer	501 Teller Street	1 year

Planning Commission terms: The Council should appoint three people to 4-year terms (all ending on April 30, 2020) and one person to a 2-year term (ending on April 30, 2018).

Suggested Motion: (The council's action must be handled at the regular meeting.)

I move to appoint (*insert 3 names*) to the Frisco Planning Commission for 4-year terms ending on April 30, 2020, and (*insert 1 name*), to the Frisco Planning Commission for a 2-year term ending on April 30, 2018.

Interview Questions: Following are questions for the Council's use in the interview process.

1. Why are you interested in serving on the Frisco Planning Commission?
2. What qualities, experience, or skills do you have that you feel qualify you or would enhance your ability to serve on the commission?
3. Applying the Town's regulations in the face of opposition can be difficult. How would you respond to this type of situation?
4. What do you think are the major issues facing the town of Frisco?
5. What do you feel are the most important values to the Frisco community?

Allgaier, Joyce

From: Steven Alberico <stevenpalberico@gmail.com>
Sent: Monday, April 25, 2016 7:11 PM
To: Allgaier, Joyce
Subject: Planning Commission Vacancies

Dear Joyce Allgaier

I am responding to the Town of Frisco Planning Commission vacancies. I have a Bachelor Degree in Engineering and Register Professional Engineer. I am experienced as a construction and project manager. I grew up in a construction family and worked in the family general construction business for ten year on residential homes, industrial buildings and commercial building. Most of my career was in the power generation plants. I lived in Frisco, CO going on three years. Also I own property in Frisco since 2003.

I am very interested in serving on the Town of Frisco Planning Commission and helping the community I live in.

My phone is 815-685-0278 and email stevenpalberico@gmail.com

Respectfully
Steven P. Alberico P.E.

Frisco Planning Commission,

I purchased a condo, in River Glen, right behind Town Hall, in 2013 and have spent the last 3 winters there. I now live in Frisco full time and plan on staying there for the next 20-30 years; it's been a lifelong dream to move here. I don't have any experience with a planning commission; however, I have become a board member with my condo association and am very active with it. I'm a very quick study with new concepts/ideas, am very computer literate and extremely organized.

My career for the last 30 years has been in the maritime industry - both at sea and ashore. My job for the last 6 years was as a vessel traffic manager on a very large dredging project (the job is similar to an air traffic controller; but, on the water) and it was very heavy on multi tasking. For my next job, I'm hoping to become a Summit County 911 dispatcher. The closest experience I have for the planning commission is that I restored a 130 year old, 9000 sqf church as my home. I did all the grunt work myself and acted as general contractor for various trade work that I couldn't handle myself.

I absolutely love Frisco, I can't think of a more perfect location in the world for me & I would like to have some say on the direction it goes; I would hate to see it become another Vail or Breckenridge, where it's all about the tourist dollars.

Thank you for your consideration,

Ann Buckell

April 24, 2016

Town of Frisco
Main Street
Frisco, Colorado 80443

Please accept my application for membership on the Town of Frisco Planning Committee

Barbara Coffey
315 2nd Ave #205 Box 4036
Frisco Colorado 80443

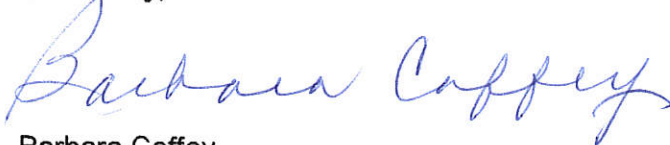
I am a retired public school teacher and an 11 year resident of Frisco. After retirement I managed my own property management company. (156 units)

Education:
BS Degree University of Wisconsin (Madison)
MA degree University of Northern Colorado

Past Civic Experience:
Founding Board Member Island Grove Village, Greeley, Colorado (Low Income Housing)
Member Greeley Zoning Board of Appeals (served 10 years)
Member of numerous Greeley School District Committees (including Building Committee)
Board Member Greeley Philharmonic Orchestra
Part of the Rotary School volunteers in Summit County
Committee Member for Summit Community Thanksgiving Dinner

Goal:
To find a fair management of the needs of both commercial and resident needs for the Town of Frisco.

Sincerely,



Barbara Coffey
Box 4036 Frisco CO 80443
970 371 8433
coffeybar@yahoo.com

Nancy Partyka
P.O. Box 815, 90 Hawn
Frisco, Colorado 80443

April 28, 2016

Town of Frisco
Community Development Department
P.O. Box 4100
Frisco, Colorado 80443

Dear Planning Commission Selection Committee:

I am interested in applying to serve on the Town of Frisco Planning Commission. I have lived in Summit County for 23 years, the last 10 in Frisco. I care very deeply how Frisco grows as a community while retaining its unique character. I feel that I have much to offer the Planning Commission. Attached is my resume outlining my numerous years of experience, much of it with the State of Colorado, working with towns and counties to implement the Colorado Workfare Program.

I have served on the Meadow Creek Homeowners Association Board for 7 years, the last four as President. I have the ability analyze any type information, ensure that all voices are heard and respected and then appropriate actions are taken in a timely manner.

I understand that Frisco is a diverse, vibrant community made of locals, second homeowners, employees and visitors from all over the country and world. I want to play a part in making our Town a healthier, more sustainable, every increasing interesting experience for those who live here and our visitors. I believe serving on the Planning Commission would be the vehicle that would allow me to do just that.

Being retired, I can live pretty much anywhere I choose. I choose Frisco.

Sincerely,
Nancy Partyka
970-376-5396
npartyka@aol.com

April 24, 2016.
Town of Frisco
Community Development Dept.
PO Box 4100
Frisco, CO 80443

Joyce,

I would like to be considered for one of the Planning Commission vacancies. As you know, I am a current resident here in Frisco since 2012 and in 2015 purchased a Main Street property and the business occupying it. I have lived in the central core district for the past 4 years and have owned my home here since 2001. My mother was born in Frisco in the 1930s. My grandparents bought the property I reside in when she was born and were full time residents until their death in 1980. Thus I have roots in this town and would like to continue to be a part of the community as a member of the Planning Commission.

I have a Finance and Real Estate double major from New Mexico State University. After graduating from there I was employed by GEICO Insurance Company as an underwriter and left the company in 1997 as a Regional Claims Supervisor. I left to start my own company that I still own, Peterson Investments, LLC. I owned and operated 5 self serve car washes in New Mexico and a portable self storage business with 3 locations across Texas. I sold most of the assets by 2011 before moving full time to Frisco and reinvested my life here with the Main Street Laundromat businesses here and in Idaho Springs.

I have enjoyed being on the commission the past two years and would like to have a 4 year term if re appointed. I am committed to seeing Frisco be the best place to live and visit in Colorado.

Please feel free to contact me at your earliest convenience about my candidacy. I enjoy living here in Frisco and would like to have an opportunity to continue to serve the community with the Commission.

Sincerely yours,

Craig Peterson

MARK C. SABATINI
P.O. Box 1397
Frisco, Colorado
970.668.8665 970.668.1847 (fax)
Markcsabatini225@gmail.com

April 25, 2016

Ms. Joyce Allgaier, AICP
Director, Department of Community Development
P.O. Box 4100
Frisco, Colorado 80443

(transmittal by e-mail)

Re: Appointment to the Frisco Planning and Zoning Commission

Dear Joyce,

The essence of success is understanding that participation in matters of the town will create a better community in which all of us choose to live.

As time is valuable right now, I will be concise.

1. According to Lester Thoreau, fortune does favor the bold. The Town is embarking upon an update of the Development Code. This is an important task to build a better community.
2. The Town has dedicated staff and with strong astute leadership in place we can truly become a trend setting and sustainable community in the resort environment.
3. With the Code update underway we can and will provide real and meaningful opportunity for the citizenry to address concerns about build out, parking/ transportation and the necessity to further establish Frisco as a truly sustainable community.

This is a venue that is, in my mind well worth the effort to engage with in order to create a better environment where we live, choose to work, and are fortunately allowed to play.

I look forward to an opportunity to do just that with my appointment to the Frisco Planning and Zoning Commission.

Thank you.

/s/ 

Mark C. Sabatini

Joyce Allgaier
Community Development Director
Town of Frisco, Colorado
joycea@townoffrisco.com

April 25, 2016

Dear Joyce,

I am writing to request to be reappointed to the Town of Frisco Planning Commission. I currently serve as Vice Chairperson, have served on the Board for the last four years, and have grown to feel passionately about the Town and its future. I currently reside in the Peak One Neighborhood where, along with my husband, Christian, we are raising two young children (Sterling, 5 and Sam, 1.5).

During my time on the Planning Commission, I have gained valuable experience of the Town's planning process and the development code itself. As we enter into a new phase of heightened interest in development throughout the town, it is crucial that we as Commissioners understand how to properly implement the code, and the role of the Planning Commission in the decision making process. We must also understand the implications of future code revisions that will be decided in the next several months. I was recently selected to serve on the special resource team that you have assembled to evaluate the path forward for code revisions, which I am looking forward to contributing to.

As a professional, my experience is particularly beneficial to my role as Planning Commissioner. I have worked as a planning and development consultant for over a decade, with a special focus on sustaining mountain and resort communities. I have worked locally in Summit County, all the way to Wyoming, Aspen, Telluride, Steamboat Springs, and more. I care deeply about preserving community character and quality of life, promoting great development, and serving my community.

As a resident of Peak One Neighborhood, I have personally benefited from the leadership and forward-thinking policies of the Town of Frisco, and would be honored to carry on that tradition by continuing to serve as a Planning Commissioner.

Sincerely,



Melissa Sherburne, AICP, LEED AP

Allgaier, Joyce

From: Raymond <raysails@comcast.net>
Sent: Saturday, April 23, 2016 5:16 PM
To: Allgaier, Joyce
Subject: Planning Commission Letter of Interest

Joyce;

I would like to be considered for one of the Planning Commission Vacancies. I moved from Breckenridge four years ago and am a full time Frisco resident.

My undergraduate degree is in Accounting and my masters is in American Studies. I retired from the U.S. Treasury Dept. in 1996 as a Special Agent. My job there was investigating tax and financial fraud. In addition to management responsibilities I was part of a group tasked with automating our Division of approximately 2500 employees.

I was then employed as the Manager of Corporate Security for Carrier Corporation. As part of my job responsibility I was the Business Practices Officer for the Americas. These jobs involved physical security and investigating violations of company policies.

When the previous announcement for this position was in the paper I considered applying but did not feel that I had been in the community long enough. Now that I have been here awhile I think I have some opinions about the future of Frisco. This is a growing community and land use needs to be managed considering the interests of those who would like to live, work, and build here. After seeing the building that went up at 5th and Granite I believe we need to understand and control the population density that Frisco needs and can support. I believe the architecture should also be in keeping with what has been built and future construction should blend in.

We also have to consider the impact that an increased population will have on our infrastructure both physically and financially.

If you need any further information please feel free to contact me.

Sincerely,

Raymond Smith
215 South 5th Ave Unit E
Frisco, Co 80443-4741
970-485-4361
raysails@comcast.net

Steve Wahl
620 7th Avenue South
Bldg. D #647
Frisco, CO 80443

Town of Frisco Community Development Department
PO Box 4100
Frisco, CO 80443

4/21/16

Dear Planning Commission,

Please accept this as a letter of interest for a position on the Frisco Planning Commission.

I am a recent transplant to Frisco having lived here for almost exactly one year. I had been travelling to Summit County to enjoy the outdoor activities for most of my adult life. My wife and I purchased a home in Frisco two summers ago and after owning the home for a year decided to make the permanent move.

I have dived into this community since arriving. Soon after arriving I was accepted as a member of the Summit Combined Housing Authority Advisory Board. I attended my first presidential caucus here and became a member of the local business community as the Production Manager at Breckenridge Distillery. As a member of the Distillery management team, I participated in Summit Chamber events. I recently made an offer on local business but the seller and I were not able to come to terms. I am looking for an opportunity to be involved with the town that I am proud to live in. Along with great enthusiasm for the community, I bring the following experience to the position:

1. REALTOR and Coldwell Banker International Diamond Society designation for sales performance at the third largest Colwell Banker office in the country.
2. Real Estate Consultant at SIRVA Relocation developing Broker Market Analysis for home valuations throughout the United States.
3. Category Manager for \$20 million business at a Fortune 500 company.
4. Production Manager at Breckenridge Distillery.
5. Current member of SCHA Advisory Committee.

I would be proud to serve the Frisco community as a member of the Planning Commission. My wife and I are very impressed with the way this town has developed a unique "brand". We have never had anyone speak unfavorably about the community. One local I spoke to was planning to leave the county. He told me if he lived in Frisco he would not be leaving.

Having said this, I would love to have a role in helping to develop the west end of downtown Frisco and have an impact on helping to further develop affordable housing in the community. I have yet to speak to anyone here that has had anything but great things to say about Frisco. Great things have been done here. I would like to help keep this momentum going. I lived in Minnesota prior to moving here and have seen the benefits of strong community planning and zoning compared to other parts of the country. Great communities don't just happen, a gentle nudge is important.

I look forward to an opportunity to speak with the Commission about this opportunity.

Sincerely,

Steve Wahl

Stevewahl9075@gmail.com

952-210-2058

Kelsey Withrow

212 South 6th Avenue
P.O. Box 1881
Frisco, Colorado 80443
970-231-2719

Frisco Planning Commission
1 Main Street
Frisco, Colorado 80443

April 27, 2016

Planning Commission and Town Council Members:

As a Frisco native, I have had the distinct honor of watching our small town grow and transform into what it is today. I have lived a few places other than Frisco, which has given me a greater appreciation of the town, and the perspective of both a visitor and a resident. Many of the streets and buildings have changed over the last 31 years, but one thing remains a constant: great people, great views and great opportunities for business. It is these “greats” I want to serve by joining the Frisco Planning Commission.

As important as it is to grow, it is also very important to not lose sight of the town’s rich history or alienate the local population that calls this majestic mountain town home. Every year Frisco is faced with the great challenge of how to keep our traditional charm, but not fall behind other Summit County towns in terms of developing new businesses, local housing, and projects that grow our economy and attract tourists. However, Frisco is approximately 97% built out, and we are faced each year with a new housing crisis. This situation is exasperated by the fact that approximately 70% of the existing homes are occupied by second homeowners. This housing dilemma is not a new challenge, and through collaboration and compromise, we can find valuable solutions to our land, housing, and development hurdles in the future.

As a Realtor, I am well aware of the rising real estate costs and major lack of housing inventory; this professional experience will provide an important voice to the commission for future developments and for improving current structures. I am a leader and a team player. Along with my history and perspective, I can bring balance and vision to the Planning Commission. I am not afraid of hard work, and I have the time and energy to devote to this important job. I also know that a multi-generational Planning Commission is critical in order to represent the full spectrum of this town’s population and issues.

I have enclosed a list of references and look forward to meeting with the Planning Commission members to discover how I make a positive contribution to my home town.

Sincerely,



Kelsey O. Withrow

970-231-2719 / 970-668-5165

Kelsey@summit-realestate.com

Kelsey Withrow

212 South 6th Avenue
P.O. Box 1881
Frisco, Colorado 80443
970-231-2719

References:

Chris Eby

970-390-4069

Chris@summit-realestate.com

David Cunningham

970-390-2347

dcunningham@summitinfo.net

Doug Sullivan

970-389-4304

doug@sulquist.com

Lisa and George Tousey

970-393-2776

ltgt@aol.com

Todd Sandoval

970-390-4933

todd@summit-realestate.com

Jane Harrington

303-956-1027

jharrington@coloradoclt.org

April 26, 2016

Ms. Joyce Allgaier
Frisco Community Development Department
PO Box 4100
Frisco, CO 80443

RE: Letter of Application - Frisco Planning Commissioner

Dear Ms. Allgaier

It is with great enthusiasm that I submit this letter of application for the position of Commissioner on the town of Frisco Planning Commission. I have been a Frisco resident and homeowner for one year, and a Summit County resident for nearly two years. I am eager to become further engaged in my community and use my relevant expertise and experience to help facilitate positive land use planning decisions for the future of Frisco. I am truly excited to be a part of Frisco during this very exciting and important time of development, redevelopment, and land use planning. The Lake Hill Workforce Housing Neighborhood Development and Transit Center Redevelopment are two notable current projects that hold the potential to enhance our town character, refocus and expand existing land uses, and better link the distal reaches of our community to the benefit of our year-round resident population and visitors. As our community continues to grow, and the character of Frisco evolves, it is critical to take a big-picture, long-term vision for the potential of these and future large scale projects. Similarly it is important to protect the character of Main Street and maintain the unique historical essence that makes Frisco so special to our community.

Currently, I work as a Resource Specialist with the Summit County Open Space and Trails Department (OST), specializing in trails and environmental planning. Please consider some of my most relevant experience that will bring value to the Frisco Planning Commission in my role as a Commissioner.

- Over a decade of experience consulting to, advising, and working for local, state, and federal public agencies and non-profit organizations on land use development and environmental planning initiatives in urban and non-urban settings.
- Over seven years of experience serving on, as well as staffing public Committees and Commissions at local and state levels.
 - 2014 – Present: Staff to the Dillon Reservoir Recreation Committee (DRReC), an interagency committee comprised of representatives from the town of Frisco, town of Dillon, Summit County, Denver Water, and the U.S. Forest Service that manages the Dillon Reservoir Recreation Area, which includes the surface of Dillon Reservoir and many of its adjacent properties.
 - 2012 – 2013: Staff to the Charles River Water Quality Commission comprised by Massachusetts state legislators and charged with the responsibility of better understanding conditions necessary to, and determining the feasibility of, bringing the water quality in the urban reaches of the Charles River to a level safe for swimming.
 - 2006 – 2008: Medford, MA Conservation Commissioner – Municipal commission responsible for the administration of environmental laws and policies, open space protection and management, water management, and preservation of natural features of the environment within the city of Medford.

Jason Lederer

501 Teller Street, PO Box 1316, Frisco, CO 80443

Phone: (720) 467-8589

Email: jlederer@gmail.com

- As a Resource Specialist with OST, coordinate with Frisco's Community Development, Recreation, Public Works, and other Staff on Fremont Recreational Pass Pathway planning, trails master planning, topics related to the DRReC, and other overlapping infrastructure planning, maintenance, and operations efforts.
- Well-versed in local, state, and federal laws, regulations, and policies that influence development, preservation and protection, and land use planning in Frisco and throughout Summit County.

I will bring a unique background to the Planning Commission by combining my understanding of development code and its overlap with recreational opportunities. Frisco's residents and visitors feel passionately about many facets of their community, especially its character, history, and access to recreational opportunities. I share these feelings and am proud to call Frisco home.

I understand that the Frisco Town Council will be interviewing interested Planning Commissioner applicants on May 10, 2016. Unfortunately, I am out of town May 4 – May 14 and am unable to participate on that date. However, I plan to attend the April 26th Town Council meeting to express my interest in the Commissioner position and am happy to provide supplemental information as necessary.

Thank you for your consideration of my application of interest. I look forward to hearing from you.

Sincerely,

Jason Lederer

Jason Lederer



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: BILL EFTING, TOWN MANAGER
RE: TOWN MANAGER REPORT
DATE: MAY 10, 2016

Work Session Agenda Items: Council will interview applicants to fill four vacancies on the Planning Commission.

New Business: Town Council will be appointing Rich Ihnken to Town Council. Council will also select a Mayor Pro-Tem and appoint four Planning Commissioners.

Other Items:

- Night at the Museum is scheduled for Friday, May 13th.
- Town Clean-Up Day is scheduled for Saturday, May 21st.



MEMORANDUM

P.O. BOX 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: BILL GIBSON, ASSISTANT DIRECTOR
RE: COMMUNITY DEVELOPMENT DEPARTMENT (CDD)
APRIL 2016 REPORT
DATE: MAY 10, 2016

Department Updates:

- On April 27, the Planning Division hosted the first meeting of the citizen's "Resource Team" to the Town's Unified Development Code (UDC) Project. The group represents a cross section of the community and a variety of backgrounds, including builders, architects, landscape architects, environmental professionals, planning commissioners, town council members; some people are long-time community members while others have joined the community more recently. This array of backgrounds and perspectives about the community will be very helpful to the UDC project.

The role of the Citizen Resource Team will be to:

- serve as community representatives that reflect the range of values we have in Frisco,
 - provide feedback on code amendments – from very specific/technical zoning to general policy language,
 - confirm key areas of opportunity and challenge in the town and provide input on appropriate land uses/development standards
 - confirm sustainable development strategies to be included in the code – that ensure a strong economy, a healthy environment, and social vitality,
 - bring expertise and information to the code project based on individual background and knowledge,
 - help ensure that the project has included an appropriate level of community engagement, and
 - other issues that come up in the process
- On April 28, approximately 25 community members attended the Community Development Department's first annual "Spring into Frisco's Construction Season: Nailing Your Next Constuction Project" event. This outreach event was an opportunity for the construction and development community to learn more about Frisco's development review and permitting processes. Our goal is to make these processes as efficient as possible.
 - Congratulations to Sarah Hoffman, Front Desk/Community Development Assistant, on attaining her International Code Council (ICC) Permit Technician certification. A Permit Technician is generally the first person that a building department's customers meet and

their duties includes a variety of roles such as answering building code and zoning questions, application intake, coordination and issuance of construction and other related permits, records management, and customer and staff support. To attain certification as a Permit Technician, individuals must meet specific ICC training and exam requirements.

- Emily Wood, Community Planner, has accepted a senior planner position with the City of Chattanooga Regional Planning Agency in Chattanooga, Tennessee. We are excited for her and her husband, Jeff, as they embark upon a new chapter in their lives both personally and professionally. That said, we will miss Emily for her hard work and exceptional teamwork, but mostly for her cheerful personality and the fun she brings our team. Her last day is Tuesday, May 24, so stop by to wish her well.

Planning Commission Activities:

There were no Planning Commission meetings held on April 7 or April 21, 2016.

Planning Division Activities:

Administrative planning applications approved last month: 20

Small Project	Nathan Post	285 East Main Street
Sign Permit	Mega Corp	605 East Main Street
Modification to an approved development application	Charles Capel	201 South 4th Avenue
Exterior Finish	Mary Waldman	261 North 6th Avenue
Modification to an approved sign permit	A Discount Flooring	821 North Summit Boulevard
Modification to an approved sign permit	Prost	313 East Main Street
Banner Permit	Rocky Mountain Bible Church	600 East Main Street
Sign Permit	All Flooring Design	842 North Summit Boulevard, Unit 24
Exterior Finish	Qaisar Khan	758 Lagoon Drive, Unit A
Exterior Finish	Horizon Roofing	157 Alpine Dr Units A-G
Banner Permit	Summit County Builders Association	721 Granite Street, Unit A1
Exterior Finish	Greg Hewell	757 Meadow Creek Drive, Unit B
Banner Permit	Epic Mountain Gear	233 Lusher Court
Exterior Finish	SBR Inc.	502-A Granite Street
Banner Permit	Elevate CoSpace	711 Granite Street
Small Project	Susan Wentworth	321 East Main Street
Exterior Finish	No Name Seamless Gutter	601 East Main Street
Sign Permit	Specialized Truck & SUV	761 Ten Mile Drive
Exterior Finish	Turner Morris	1501, 1509, 1511, 1513 & 1515 Point Drive
Exterior Finish	Paul Chadwick	214 Mount Royal Drive

Building Division Activities:

Permits issued last month included the following:

- Building Permits: 26
- Plumbing & Mechanical Permits: 10
- Electrical Permits (issued by Summit County): 8

Valuation of permits issued last month: \$657,435

Inspections performed last month: 94 (45 re-inspections)

Rapid Review Wednesday customers assisted last month: 10

Certificates of Completion / Certificates of Occupancy issued last month: 3



Spring into Frisco Construction...

*Nail Your
Next Project!*



**Thursday, April 28th
11:30 a.m. - 1 p.m.**

**Council Chambers
Frisco Town Hall**

We invite our Frisco building, design & development community for lunch and an informational session to help you have the best construction season ever!

Learn about:

**Building Permits | Inspections
Fees | Rapid Review | Plan Submittals**



Hosted by the Community
Development Department
FriscoGov.com | 970-668-5276



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: VANESSA AGEE, MARKETING AND COMMUNICATIONS DIRECTOR
RE: MARKETING AND SPECIAL EVENTS DEPARTMENT
DATE: MAY 10, 2016

Public Relations:

- Frisco has some great early season summer coverage in Mountain Living- <http://www.townoffrisco.com/wp-content/uploads/2016/04/Mountain-Living-May-June-2016.pdf>. Mountain Living covers high country lifestyles, unique artists and galleries, architecture, mountain designs, history, entertaining, weekend getaways and more. It has a circulation of 40,000. This coverage is a result of hosting the editor, Christine DeOrio, last month in Frisco. She was someone we met on our Front Range media tour in the fall of 2015.
- The Frisco BBQ Challenge was listed in the “Editor’s Top Picks” in the May/June 2016 issue of EnCompass, the magazine of AAA Colorado. The bi-monthly magazine contains information on regional, national and international travel, and it has a circulation of 356,000.
 - <http://www.townoffrisco.com/wp-content/uploads/2016/05/AAA-EnCompass-BBQ-coverage-May-June-2016.pdf>
- Some Frisco events and photography were also included in the Spring 2016 issue of *Denver Hotel Magazine*, which is displayed in higher end hotel rooms throughout Denver, and has a circulation of 7,500. We met with the publisher, Ellen Gray, during our Front Range media tour in the fall of 2015.
 - <http://www.townoffrisco.com/wp-content/uploads/2016/05/Denver-Hotel-Magazine-Spring-2016.pdf>
- Frisco’s Gatherhouse also had coverage at Crave online after Frisco was part of a “makers” tour organized by the Colorado Tourism Office (CTO). The CTO had arranged for freelance writer, John Scott Lewinski, to visit Denver and Breckenridge and they added on a Frisco stop.
 - <http://www.craveonline.com/art/980729-creativity-blows-glass-gatherhouse-frisco-colorado#/slide/1>

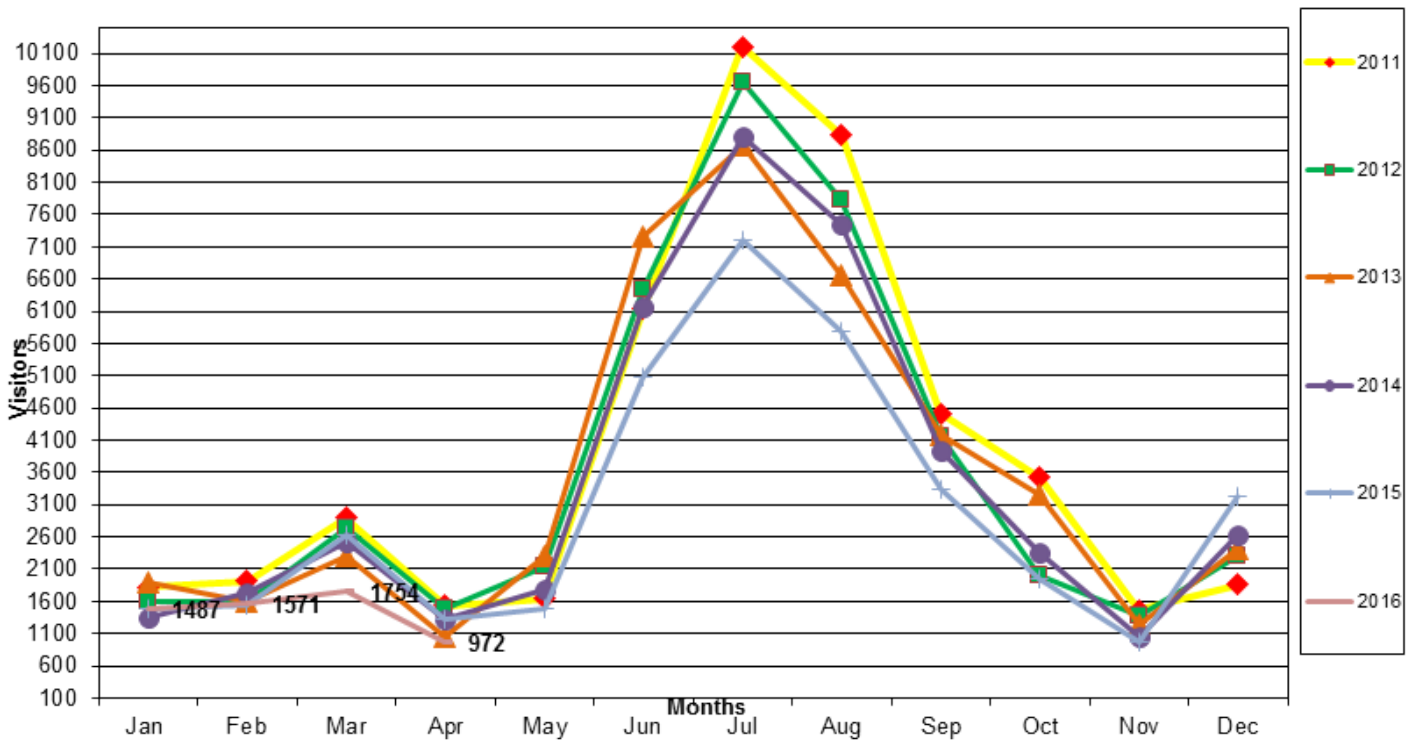
Special Events: May 21 brings the countywide Town Clean Up Day. Frisco events staff have had robust response from local businesses offering to donate volunteer prizes. Once again this year, Safeway is providing all the food for the volunteer BBQ.

The Colorado BBQ Challenge is sold out of all vendor and competitor spots. The events team is still waiting on the final entertainment lineup for BBQ, Concerts in the Park and July 4th.

Frisco/Copper Visitor Information Center: Visitor numbers for April 2016:

- The Information Center saw 972 visitors in April 2016 (1,333 in April 2015).
- The Information Center answered 162 phone calls in April 2016 (292 in April 2015).
- Public computer use- 50 in April 2016 (36 in April 2015)
- Guestbook Comments: “Great town”, “Nice People!”, “Very helpful, thank you!”, “Great museum”, “We love the Frisco Lodge”, “I wish I lived here!”, “Great info! Thanks for the hospitality”
- Madeline Grande, one of our full-time year-round Guest Services and Marketing leads, announced that she will be leaving this month to be a river ranger for the US Forest Service so the Information Center has posted a year-round full-time position to be filled in the next month.

Walk in Visitors 2011-2016



Report Criteria:

Business.License status = "Active"
 Business.Year opened = "April 2016"
 Business Owner.Sequence number = 1

in or out City	Business Name	Name	Location	Location City	Business Telephone 1	Business Activity
In	Akos Mersich	Mersich, Akos	605 East Main Street #201	Frisco	585-794-3048	Vacation Rentals
In	Barr LTD	Clayton, Karen	111 Forest Drive	Frisco	303-220-0183	Vacation Rentals
In	Brenan Plumbing and Heating Inc.	Culhane, Brenda	103 Highwood Terrarce	Frisco	970-668-0468	Retail - HomeImprove
In	Crossfit Low Oxygen	Gillett, Adriana	719 Ten Mile Drive	Frisco	970-222-5905	Health/Beauty
In	Ellen Campbell	Campbell, Ellen	222 Creekside Drive Unit 113C	Frisco	303-791-7889	Vacation Rentals
In	Haven Salon LLC	Wyckoff, Nicole	409 Main Street Suite 110	Frisco	775-997-6924	Health/Beauty
In	Kandu Enterprises LLC	Eby, Myra M.M.	310 Main Street	Frisco	970-390-9010	Services
In	MacCentric	Kamis, Jeff	223 Creekside Drive #205	Frisco	970-333-1011	Retail - Office
In	MVE Hosting LLC	Corvetto, Mario	98 Creekside Drive Unit A	Frisco	719-838-1415	Vacation Rentals
In	Natural Grocers	Vitamin Cottage Natural Food Markets	970 Ten Mile Drive	Frisco	303-986-4600	Grocery
In	Trilogy Partners LLC	Rath, Michael	965 North Ten Mile Drive Unit A1	Frisco	970-453-2230	Retail - HomeImprove
Out	A-Bradford Design	Bradford, Anne	116 Huron Road	Breckenridge	970-485-9328	Vacation Rentals
Out	Air Products Heating & Cooling In	Giarrusso, Mike	800 Stockton Avenue #3	Fort Collins	970-224-3295	Retail - HomeImprove
Out	Brian Shaffer	Shaffer, Brian	163 Meadow Drive	Dillon	970-376-4561	Retail - HomeImprove
Out	CM Group Holdings Inc	Lerud, Mark	640 60th St S	St. Cloud	320-281-1442	Retail - Arts/Crafts
Out	Creative Home & Basement Finis	Hewell, Gregory	37090 Soaring Eagle Circe	Windsor	970-566-1467	Retail - HomeImprove
Out	Dodgewerks Inc.	Dodge, Chris and Jodi	14090 West 63rd Place	Arvada	303-205-8725	Retail - HomeImprove
Out	HBO Digital Services Inc.	HBO Digital Services Inc.	1100 Avenue of the Americas	New York	212-512-1000	Retail - General
Out	Lighten Up Electric & Plumbing LL	Chadwick, Tye	541 East Garden Drive Unit L	Windsor	970-686-2055	Retail - HomeImprove
Out	Loveland Plumbing LLC	Loveland Plumbing LLC	4358 Red Fox Court	Loveland	970-667-0227	Retail - HomeImprove
Out	Mobile Leasing Solutions LLC	Mobile Leasing Solutions LLC	950 Technology Way Suite 150	Libertyville	786-449-1820	Utility
Out	Osprey Overhead Door Inc	White, Joel	365 Warren Ave, #200	Silverthorne	970-513-9798	Retail - HomeImprove
Out	Starker Construction Co	Starker, William	722 Kalamath Street	Denver	303-595-8900	Retail - HomeImprove
Out	Summit Asbestos Testing LLC	Rolfe, Nicole	550 French Street	Breckenridge	970-406-8038	Retail - HomeImprove
Out	Wells Fargo Financial Leasing Inc	Wells Fargo Financial Leasing Inc.	800 Walnut Street	Des Moines	515-557-4107	Retail - Automotive



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: TOWN COUNCIL
FROM: DIANE MCBRIDE, RECREATION & CULTURE DIRECTOR / ASSISTANT TOWN MANAGER
CC: BILL EFTING, TOWN MANAGER
SIMONE BELZ, MUSEUM MANAGER
PHIL HOFER, MARINA GENERAL MANAGER
KATIE BARTON, GENERAL MANAGER – ADVENTURE PARK
LINSEY JOYCE, PROGRAMS MANAGER
RE: RECREATION & CULTURE DEPARTMENT REPORT – APRIL 2016
DATE: MAY 10, 2016

Overview: This Department report highlights operations, programs and events for the month of April.

- The tubing hill closed for the season on Sunday, April 10th. The season was very successful, with the highest total number of tubing participants on record. A total of 78,786 people went tubing this winter season, which is 21.6% over the 2014/2015 season.
- Summer camp registration opened on Wednesday, April 6th. Staff prepared quite a bit for this opening day, especially setting up and learning as much as possible about our new recreation software, Rec Trac/WebTrac. The demand for all-day sports camps continues to grow – many camps filled up within three minutes! All sports camps have a waitlist at this time, and many Fun Club days are also on a waitlist at this time.
- Winter Fun Club ran April 11th-15th during the Summit School District's Spring Break. A total of 23 unique families attended camp, with 52% of the campers residing in Frisco.
- The marina staff has been busy preparing for the season. Both the outside and inside staff have been doing interviews and reference checks for seasonal employees.
- Caroline Hughes was hired as a new PT/YR Museum Coordinator. The museum staff continues to plan for all upcoming 2016 programs and events. The front desk of the school house was remodeled and finished in April as well.

The report below details each of the different divisions (Adventure Park, Marina, Historic Park and Museum, Recreation Programs and Events) within the Department. Attendance numbers, when appropriate, are presented for April, while financials are reported for March.

Adventure Park: April highlights for the Adventure Park included the following:

- The season ended Sunday, April 10th. The season was very successful, with the highest total number of tubing hill participants on record. A total of 78,786 people went tubing this winter season, which is 21.6% over the 2014/2015 season.
- Through March, revenues are tracking exceptionally well at 84% of budget already for the year, and nearly 19% ahead of 2015 year to date figures. Expenses are also tracking well at this time at 28.5% of budget and 8% lower than 2015 figures.
- Jesse Risch, Guest Services Coordinator, transferred over to his role at the Marina on 4/11/16.
- Staff spent the majority of the month wrapping up end of season evaluations and paperwork, and recruiting and hiring summer seasonal staff.
- Outside operational updates included the following:
 - Staff maintained 6 lanes throughout the season, but warm temperatures and slow lane speeds decreased business through the later part of the season;
 - The ski and ride hill remained open for the entire season but, lessons ended in March.

Table 1: Frisco Adventure Park Figures

	April 2016	April 2015	April 2014
# of Operational Days	10	12	13
Tubing Hill Participation	2,762	3,553	1,896
Average # of Tubing Hill Participants/Day	276	296	145
Ski & Ride Hill Participation	14	32	45

March budget/financial numbers for reference only

	March 2016	March 2015	March 2014
Revenue – 1160	\$481,260	\$424,873	\$362,025
Expenses – 1160	\$116,295	\$115,983	\$97,306

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 1160	\$1,286,006	\$1,526,000	\$1,081,223	\$850,114
Expenses – 1160	\$304,437	\$1,067,276	\$332,018	\$286,347

SEASONAL highlights for the Adventure Park included the following:

- Participation was up 21.6% over the 2014/2015 season;
- We are currently operating at 52% of our capacity for a season; maximum capacity this season would have yielded a total of 151,880 tubers;
- Ski and ride hill participation was up 6% compared to the 2014/2015 season.
- Beginner ski and ride lessons, in conjunction with Copper Mountain, were up 78% compared to the 2014/2015 season.
- Utilized ~24 acre feet of water for snowmaking; maximum is 30 acre feet per season

Table 2: End of Season Frisco Adventure Park Figures

	2015/2016	2014/2015	2013/2014
Tubing Hill Participation	78,786	64,779	53,647
Number of Operational Days	136	137	137
Average # of Participants/Day	579	473	392
Ski and Ride Hill Participation	613	577	708
Copper Mountain Lesson Participation	397	222	237

Marina: April highlights for the Marina included the following:

- The marina staff has been busy getting ready for the season. Staff have been busy with interviews, reference checks, and operations as a whole.
- Staff continues to research excavation options and plans with consultants and Denver Water.
- The new marina tractor paperwork was completed and delivery should be in early May.
- Operational updates include:
 - Hired a new Service Tech, Kevin Maxie!
 - Created a BRP log in for Kevin to start Evinrude factory training programs.
 - Continued work on Welles work order. Got the boat up on stands in the shop, all paint and primer has been delivered.
 - Ordered the last few parts to finish the spare rental motor.
 - Finished Jaakola and Laub work orders.
 - Started new work orders too numerous to name individually.
 - Researched and ordered a ton of parts for new work orders.

- Unwrapping rental and customer vessels,
 - Trash and recycling receptacles have been placed
 - Dog poop has been policed
 - Sunshades installed
 - Rear service building steps have been started.
 - Trash and recycling services have been ordered.
- Guest Service updates include the following:
 - Program registration went live in Rec Trac on April 6th and had a few hiccups that Jenn tried to assist with.
 - Jesse Risch moved over to the Marina on the 11th, and immediately started ordering inventory.
 - Staff interviewed applicants and hired 2 Guest Service Attendants and 2 Junior GS Attendants for the summer.
 - Staff called kayak rack customers on the transfer request list and 15 transferred to new spaces, also called 44 Kayak waitlist customers so far to fill 32 open rack spaces. Waitlist numbers are currently at 60 once you minus the 44 called so far this year.
 - Jess Holley started assisting on the 18th in setting up the Marina office and entered the old marina inventory into Rec Tac, just the items not the quantity; it took 6 days at 8 hours each day!
 - Jenn trained Info Center Staff to take boat reservations. Jenn got with IT Joe to make changes in marina phone tree so that the Adventure Park and Info Center can assist the marina in fielding phone calls until the online boat rental portion of Rec Trac comes online in July.
 - Staff also worked on customer survey questions, security cameras, concessionaire agreements, and land use agreements.

Table 3: Frisco Marina Figures
March budget/financial numbers for reference only – Total revenues reflect invoicing

	March 2016	March 2015	March 2014
Revenue – 9000	\$82,952	-\$10,866	-\$2,483
Expenses – 9000	\$29,864	\$26,594	\$34,113

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 9000	\$138,037	\$1,062,750	\$222,362	\$413,025*
Expenses – 9000	\$85,328	\$1,013,559	\$218,900	\$251,122

* Includes \$200,000 Water Settlement Agreement

Historic Park and Museum: April highlights for the Historic Park and Museum included the following:

- April visitor attendance totaled 1,200 people (compared to 1,700 in 2015), with an average of 46 people/day. This is nearly a 29% decrease compared to April 2015 attendance figures. As always, please note that these attendance numbers are based on a click system and therefore do not always accurately reflect all visitors to the museum and park.

- Museum programs offered in April included the following:
 - Two group visits (30 Guests)
- Ongoing Museum projects included the following:
 - Rehired PT Museum Cord. Position – Caroline Hughes
 - Updating Museum Policy and Procedures
 - Front Desk Remodel Complete
 - Planning continues for all upcoming 2016-2017 events.
 - Staff continues to work on collections projects.
 - Restocked museum gift shop.
 - Began promotions for summer/fall programs.
 - Railroad Book under final editing process.
 - Preparing and submitting AAM Accreditation Application June 2016.
 - Attended network luncheon and conducted a museum site visit.
- Through March, revenue is tracking at 23.7% of budget, and slightly ahead of 2015 figures. Expenses are tracking well at 16% of budget and lower than 2015 figures at this time.

Table 4: Frisco Historic Park and Museum Figures

NOTE: April attendance numbers, March budget numbers

	April 2016	April 2015	April 2014
Attendance	1,200	1,700	675*

* Overall attendance was down in 2014 due to the Museum closure.

	March 2016	March 2015	March 2014
Revenue – 1125	\$1,881	\$1,376	\$1,636
Expenses – 1125	\$13,934	\$12,135	\$12,083

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 1125	\$3,669	\$15,500	\$3,551	\$4,048
Expenses – 1125	\$37,783	\$235,607	\$41,689	\$34,638

Photo 1: School house front desk remodel



Recreation Programs and Special Events: April highlights for Recreation Programs and Special Events included the following:

- Winter Fun Club ran April 11-15 during the Summit School District's Spring Break. A total of 23 unique families attended camp, with 52% of the campers residing in Frisco. Highlights of camp included a trip to Woodward to jump on the trampolines, and swimming in Silverthorne. Camp participation increased 4% compared to 2015 numbers.
- Summer camp registration opened on Wednesday, April 6th. Staff prepared quite a bit for this opening day, especially setting up and learning as much as possible about our new recreation software. The demand for all-day sports camps continues to grow - all of the H₂O, Bike, Adventure and LEGO camps filled within minutes this year! Many families added their name to a waitlist because some of the camps filled within three minutes!!
- Staff completed summer staff hiring, bringing on new Youth Recreation Attendants and Sports Instructors. We have three returning Youth Rec Attendants and eight returning Sports Instructors for the 2016 summer camps!

- Through March, revenue is tracking well at 9.3% of budget and ahead of 2015 numbers by 5%. Expenses are also tracking well at this time.

Table 5: Recreation Programs and Special Event Figures

NOTE: April attendance numbers, March budget numbers

	April 2016	April 2015	April 2014
Winter Fun Club	81	78	72
Dog Classes	n/a	56	31
Total Participation	81	134	103

	March 2016	March 2015	March 2014
Revenue – 1150	\$7,435	\$7,549	\$3,841
Expenses – 1150	\$12,925	\$11,416	\$8,460

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 1150	\$23,720	\$255,000	\$22,472	\$15,910
Expenses – 1150	\$38,587	\$312,196	\$34,197	\$26,744

Upcoming Programs, Events and Specials: Upcoming programs, events and specials within the Frisco Recreation and Culture Department include the following:

MAY

- May 13: Night at the Museum
- May 14: Masontown Hiking Tour
- May 21: Town Cleanup Day

JUNE

- June 4: Run the Rockies Road Races (10k and ½ Marathon)
- June 4: Rock the Dock Party
- June 6 – August 19: Fun Club, M-F
- June 11: National Marina Day
- June 15-August 31: (Wednesdays) Lunchtime Lectures – FHPM
- June 16-18: BBQ Challenge
- June 18: Bacon Burner 6k
- June 25: Timberline Cruiser Regatta

JULY

- July 3: Founder’s Day - FHPM
- July 4th – Town and Marina celebrations
- July 5, 12, 19, 26: Mountain Goat Kids Trail Running Series
- July 16: Frisco Triathlon

AUGUST

- August 13: Run the Rockies Trail Races
- August 20: Sandcastle Competition
- August 20: Classic Boat Show

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO
APRIL 26, 2016**

Mayor Wilkinson called the meeting to order at 7:00 p.m. Town Clerk Deborah Wohlmuth called the roll.

Present: Kim Cancelosi
Dan Kibbie
Larry Sawyer
Gary Wilkinson

Absent: Kathleen Bartz
Tom Connolly
Hunter Mortensen

Public Comment:

Jason Lederer, 501 Teller Street, introduced himself as he applied for Planning Commission but is unavailable to attend the May 10th Planning Commission interviews.

Council Comment:

Council member Sawyer thanked the community for electing him and thanked staff for their work.

Council members Cancelosi and Kibbie thanked Council member Sawyer for his mentorship and participation on Council.

Consent Agenda:

Minutes April 12, 2016 Meeting
Warrant List
Purchasing Cards

MOTION: COUNCIL MEMBER CANCELOSI MOVED TO APPROVE THE CONSENT AS PRESENTED. SECOND, COUNCIL MEMBER KIBBIE. VOTE:

BARTZ	ABSENT	MORTENSEN	ABSENT
CANCELOSI	YEA	SAWYER	YEA
KIBBIE	YEA	CONNOLLY	ABSENT
WILKINSON	YEA	MOTION CARRIED.	

Old Business:

Agenda Item #1: Second Reading Ordinance 16-03, an Ordinance Amending Chapter 10 of the Code of Ordinances of the Town of Frisco, Concerning Council Members and Mayor, by Amending Section 10-6, Concerning Council Salaries STAFF: THAD RENAUD 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Staff Attorney Thad Renaud stated that this ordinance authorizes a salary increase for the mayor and council beginning in 2018. Mayor Wilkinson opened the public hearing at 7:04 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 7:06 p.m.

MOTION: COUNCIL MEMBER CANCELOSI MOVED TO APPROVE ON SECOND READING ORDINANCE 16-03, AN ORDINANCE AMENDING CHAPTER 10 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, CONCERNING COUNCIL MEMBERS AND MAYOR, BY AMENDING SECTION 10-6, CONCERNING COUNCIL SALARIES. SECOND, COUNCIL MEMBER KIBBIE. VOTE:

BARTZ	ABSENT	MORTENSEN	ABSENT
CANCELOSI	YEA	SAWYER	YEA
KIBBIE	YEA	CONNOLLY	ABSENT
WILKINSON	YEA	MOTION CARRIED.	

Agenda Item #2: Resignation of Council Member Sawyer STAFF: THAD RENAUD 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Staff Attorney Thad Renaud stated that the Town's Charter does not require an action in order to create a vacancy. Council member Sawyer then offered his resignation. Attorney Renaud stated that a vacancy has been established, and that the newly seated Council will discuss options at the next agenda item. Mayor Wilkinson opened the public hearing at 7:08 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 7:09 p.m.

Recognition:

Mayor Wilkinson recognized outgoing Council Members Bartz, Connolly, and Sawyer for their dedication to the citizens of Frisco.

Swearing In:

Town Clerk Deborah Wohlmuth administered the oath of office to Mayor and Council.

Adjourn:

Call to Order: Gary Wilkinson, Mayor

Roll Call: Gary Wilkinson, Jessica Burley, Kim Cancelosi, Dan Kibbie, Hunter Mortensen, and Deborah Shaner

Council Comment:

Council member Cancelosi provided information regarding NWCCOG water studies and a request for support.

New Business:

Agenda Item #3: Discussion, Consideration and Possible Action on Process for Filling Council Vacancy STAFF: THAD RENAUD 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3)

PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Staff Attorney Thad Renaud indicated that there is currently a vacancy on the Council. The charter directs Council to appoint a person to serve until the next election, or call a special election by the May 24th meeting (within 45 days of the vacancy). The only qualifications are that the appointee be a registered elector, resident of the town for twelve months, and not convicted of a felony as described in the Charter. Mayor Wilkinson opened the public hearing at 7:19 p.m. Resident Craig Petersen expressed support for a special election. Residents Joyce Burford and Mark Sabatini expressed support for the process, and supported appointment. There being no further public comment, Mayor Wilkinson closed the public hearing at 7:24 p.m.

MOTION: COUNCIL MEMBER CANCELOSI MOVED TO APPOINT THE FOURTH HIGHEST VOTE GETTER AT THE APRIL 5, 2015 MUNICIPAL ELECTION, RICK INHKEN FOR A TWO YEAR TERM UNTIL THE NEXT ELECTION ENDING THE REGULAR ELECTION OF 2018. SECOND, COUNCIL MEMBER KIBBIE. VOTE:

BURLEY	YEA	MORTENSEN	ABSENT
CANCELOSI	YEA	KIBBIE	YEA
SHANER	YEA	WILKINSON	YEA
		MOTION CARRIED.	

Adjourn:

There being no further business, the meeting adjourned at 7:15 p.m.

Respectfully Submitted,

Deborah Wohlmuth, CMC
Town Clerk